



SCHOOL SUPPORT LTD  
ACCOUNTING

# Annual Report

Te Awa School

For the year ended 31 December 2018

# Contents

3	Statement of Responsibility
4	Statement of Comprehensive Revenue and Expense
5	Statement of Changes in Net Assets/Equity
6	Statement of Financial Position
7	Statement of Cashflows
8	Notes to the Financial Statements
14	Notes & Disclosures
26	Kiwisport Statement
27	Analysis of Variance

# Statement of Responsibility

## Te Awa School

### For the year ended 31 December 2018

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2018 fairly reflects the financial position and operations of the school.

The School's 2018 financial statements are authorised for issue by the Board.

James Uri

Tim Van Zyl

Full Name of Board Chairperson

Full Name of Principal

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Signature of Board Chairperson

Signature of Principal

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Statement of Comprehensive Revenue and Expense

## Te Awa School For the year ended 31 December 2018

	NOTES	2018 ACTUAL	2018 BUDGET (UNAUDITED)	2017 ACTUAL
<b>Revenue</b>				
Government Grants	1	1,630,687	1,536,382	1,597,209
Locally Raised Funds	2	41,497	42,600	39,067
Interest & Dividends Received		1,433	-	2,369
<b>Total Revenue</b>		<b>1,673,616</b>	<b>1,578,982</b>	<b>1,638,645</b>
<b>Expenses</b>				
Locally raised funds	2	11,340	13,350	12,841
Learning Resources	3	1,115,095	1,000,453	1,104,290
Administration	4	94,597	105,350	106,106
Finance		3,411	-	1,482
Property	5	331,056	355,389	361,412
Depreciation	6	53,146	54,000	49,216
Loss on Disposal of Property, Plant & Equipment		3,300	-	16
<b>Total Expenses</b>		<b>1,611,944</b>	<b>1,528,542</b>	<b>1,635,363</b>
<b>Net Surplus/(Deficit) for the year</b>		<b>61,672</b>	<b>50,440</b>	<b>3,282</b>
<b>Total Comprehensive Revenue and Expense for the Year</b>		<b>61,672</b>	<b>50,440</b>	<b>3,282</b>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

# Statement of Changes in Net Assets/Equity

## Te Awa School For the year ended 31 December 2018

	2018	BUDGET 2018 (UNAUDITED)	2017
<b>Equity</b>			
Balance at 1 January	282,684	-	276,494
Total comprehensive revenue and expense for the year	61,672	-	3,282
Capital Contributions from the Ministry of Education	7,169	-	2,908
<b>Equity at 31 December</b>	<b>351,525</b>	<b>-</b>	<b>282,684</b>
<b>Retained Earnings</b>			
	351,525	-	282,684
<b>Equity at 31 December</b>	<b>351,525</b>	<b>-</b>	<b>282,684</b>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

# Statement of Financial Position

## Te Awa School As at 31 December 2018

	NOTES	2018	2018 BUDGET	2017
<b>Current Assets</b>				
Cash and Cash Equivalents	7	293,087	142,247	142,247
Accounts Receivable	8	60,452	64,924	64,924
GST Receivable		-	8,325	8,325
Prepayments		6,720	6,347	6,347
Inventories	9	3,073	2,289	2,289
<b>Total Current Assets</b>		<b>363,332</b>	<b>224,132</b>	<b>224,132</b>
<b>Current Liabilities</b>				
GST Payable		958	-	-
Accounts Payable	11	113,219	82,246	82,246
Revenue Received in Advance	12	1,898	1,987	1,987
Provision for Cyclical Maintenance	13	28,098	46,060	46,060
Finance Lease Liability - Current Portion	15	16,189	11,735	11,735
Funds held for Capital Works Projects	16	47,896	(3,155)	(3,155)
Funds Held in Trust		5,955	6,911	6,911
Shared Funds		12,038	4,439	4,439
<b>Total Current Liabilities</b>		<b>226,251</b>	<b>150,224</b>	<b>150,224</b>
<b>Working Capital Surplus/(Deficit)</b>		<b>137,081</b>	<b>73,909</b>	<b>73,909</b>
<b>Non-Current Assets</b>				
Property, Plant and Equipment		248,649	262,630	262,630
<b>Total Non-Current Assets</b>		<b>248,649</b>	<b>262,630</b>	<b>262,630</b>
<b>Non-Current Liabilities</b>				
Provision for Cyclical Maintenance	13	23,400	47,214	47,214
Finance Lease Liability	15	10,805	6,641	6,641
<b>Total Non-Current Liabilities</b>		<b>34,205</b>	<b>53,855</b>	<b>53,855</b>
<b>Net Assets</b>		<b>351,525</b>	<b>282,684</b>	<b>282,684</b>
<b>Equity</b>				
Equity		351,525	282,684	282,684
<b>Total Equity</b>		<b>351,525</b>	<b>282,684</b>	<b>282,684</b>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

# Statement of Cashflows

## Te Awa School For the year ended 31 December 2018

	NOTES	2018	2018 BUDGET (UNAUDITED)	2017
<b>Statement of Cashflows</b>				
<b>Cashflows from Operating Activities</b>				
Government Grants		470,231	376,000	456,679
Locally Raised Funds		34,650	50,850	27,462
Hostel		-	-	-
International Students		-	-	-
Goods & Services Tax (net)		9,279	-	(26,133)
Payments to Employees		(218,159)	(215,500)	(235,001)
Payments to Suppliers		(133,882)	(146,719)	(169,077)
Cyclical Maintenance Payments in the year		(41,776)	(16,900)	(6,948)
Interest Paid		(3,387)	-	(1,482)
Interest & Dividends Received		1,433	-	2,369
Funds Administered on Behalf of Third Parties		-	-	-
<b>Net Cash from / (to) Operating Activities</b>		<b>118,389</b>	<b>47,731</b>	<b>47,869</b>
<b>Cashflows from Investing Activities</b>				
Proceeds from Sale of PPE (and Intangibles)		-	-	(1)
Purchase of PPE (and Intangibles)		(33,564)	(24,000)	(27,026)
Purchase of Investments		-	-	-
Proceeds from Sale of Investments		-	-	-
<b>Net Cash from / (to) Investing Activities</b>		<b>(33,564)</b>	<b>(24,000)</b>	<b>(27,027)</b>
<b>Cashflows from Financing Activities</b>				
Furniture and Equipment Grant		7,169	-	2,908
Finance Lease Payments		7,463	(6,701)	(4,983)
Painting contract payments		-	-	(9,146)
Loans Received/ Repayment of Loans		-	-	-
Funds Administered on Behalf of Third Parties		6,643	-	1,853
Funds Held for Capital Works Projects		44,741	-	(190,776)
<b>Net cash from Financing Activities</b>		<b>66,016</b>	<b>(6,701)</b>	<b>(200,144)</b>
Net Increase/(decrease) in cash and cash equivalents		150,841	17,030	(179,302)
Cash and cash equivalents at the beginning of the year	7	142,247	142,247	321,549
Cash and cash equivalents at the end of the year	7	293,087	-	142,247

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

# Notes to the Financial Statements

## Te Awa School For the year ended 31 December 2018

### 1. Statement of Accounting Policies

#### a) Reporting Entity

Te Awa School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

#### b) Basis of Preparation

##### Reporting Period

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

##### Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

##### Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as “having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders”.

##### PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

##### Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

##### Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

##### Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

##### Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

*Useful lives of property, plant and equipment*



The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

#### *Classification of leases*

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 16.

#### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives; Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

#### **Other Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

**e) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

**f) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

**g) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

**h) Accounts Receivable**

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

**i) Inventories**

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

**j) Investments**

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as “available for sale” for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements of Schedule 6 para 28 of the Education Act 1989 in relation to the acquisition of investment securities.

## j) Property, plant and equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Leased Assets**

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	50 years
Furniture and equipment	3-10 years
Information and communication technology	4-5 years
Motor vehicles	5 years
Other	5-20 years
Leased assets held under a Finance Lease	3-5 years
Library resources	12.5% Diminishing value

**k) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

*Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

**l) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

**m) Employee Entitlements***Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

**n) Revenue Received in Advance**

Revenue received in advance relates to fees received from students where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

**o) Shared Funds**

Shared Funds are held on behalf of participating schools within a cluster of schools. The School holds sufficient funds to enable the funds to be used for their intended purpose.

**p) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

#### **q) Financial Assets and Liabilities**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

#### **r) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

#### **s) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

#### **t) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

#### **u) Comparatives**

Some comparative have been restated in order to conform with current year presentation, however the Total Comprehensive Revenue and Expense for 2017 remains unchanged.

# Notes & Disclosures

## Te Awa School For the year ended 31 December 2018

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
<b>1. Government Grants</b>			
Operational grants	420,833	376,000	405,585
Teachers' Salary grants	895,434	895,435	902,184
Use of Land and Buildings grants	264,947	264,947	238,346
Other MOE grants	49,474	-	51,094
<b>Total Government Grants</b>	<b>1,630,687</b>	<b>1,536,382</b>	<b>1,597,209</b>

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
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## 2. Locally Raised Funds

Local funds raised within the School's community are made up of:

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### Revenue

Donations	9,866	30,000	7,247
Fundraising	1,519	-	1,117
Trading	6,253	7,500	6,809
Activities	23,858	5,100	23,894
<b>Total Revenue</b>	<b>41,497</b>	<b>42,600</b>	<b>39,067</b>

### Expenses

Trading	7,722	5,000	7,048
Transport	3,618	8,350	5,793
<b>Total Expenses</b>	<b>11,340</b>	<b>13,350</b>	<b>12,841</b>

Surplus/ (Deficit) for the year Locally raised funds

30,157 29,250 26,226

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
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## 3. Learning Resources

Curricular	20,720	29,250	18,784
Equipment Repairs	5,300	-	4,873
Information and communication technology	5,727	269	6,263
Extra-curricular activities	26,954	12,000	26,321
Library resources	213	-	200
Employee benefits - salaries	1,027,990	938,934	1,036,410
Staff development	28,190	20,000	11,439
<b>Total Learning Resources</b>	<b>1,115,095</b>	<b>1,000,453</b>	<b>1,104,290</b>

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
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## 4. Administration

Audit Fee	3,980	3,400	3,860
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Board of Trustees Fees	3,195	6,000	3,055
Board of Trustees Expenses	1,453	400	2,209
Communication	4,313	3,850	5,196
Consumables	15,168	19,800	16,153
Operating Lease	780	-	1,873
Other	7,012	5,400	3,985
Employee Benefits - Salaries	48,408	57,000	59,683
Insurance	3,389	3,700	3,192
Service Providers, Contractors & Consultancy	6,900	5,800	6,900
<b>Total Administration</b>	<b>94,597</b>	<b>105,350</b>	<b>106,106</b>
	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL

## 5. Property

Caretaking and Cleaning Consumables	9,557	7,800	5,879
Consultancy and Contract Services	5,982	1,500	1,103
Cyclical Maintenance Expense	(41,776)	16,192	33,936
Grounds	5,332	7,100	11,003
Heat, Light and Water	15,744	15,350	13,369
Rates	677	500	630
Repairs and maintenance	22,487	9,000	12,744
Use of Land and Buildings	264,947	264,947	238,346
Employee Benefits - Salaries	48,106	33,000	44,402
<b>Total Property</b>	<b>331,056</b>	<b>355,389</b>	<b>361,412</b>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
<b>6. Depreciation of Property, Plant &amp; Equipment</b>			
Furniture and Equipment	13,693	-	4,439
Other	-	-	10,436
Information and Communication Technology	13,464	-	15,179
Building Improvements	3,850	-	3,849
Motor Vehicles	5,891	-	8,504
Leased Assets	14,599	-	5,555
Library Resources	1,648	-	1,254
<b>Total Depreciation of Property, Plant &amp; Equipment</b>	<b>53,145</b>	<b>-</b>	<b>49,216</b>
	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL

## 7. Cash & Cash Equivalents

Cash on hand	150	-	150
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	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
Bank Current Account	887	-	1,490
Bank Call Accounts	292,050	-	140,607
<b>Cash and cash equivalents for Cash Flow Statement</b>	<b>293,087</b>	<b>-</b>	<b>142,247</b>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
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## 8. Accounts Receivable

### Accounts Receivable

Receivables	-	-	12,258
Teachers Salaries Grant Receivable	60,452	-	52,666
<b>Total Accounts Receivable</b>	<b>60,452</b>	<b>-</b>	<b>64,924</b>

### Accounts Receivable

Receivables from Exchange Transactions	-	-	12,258
Receivables from Non-Exchange Transactions	60,452	-	52,666
<b>Total</b>	<b>60,452</b>	<b>-</b>	<b>64,924</b>

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
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## 9. Inventories

Stationery	74	-	170
School Uniforms	3,000	-	2,119
<b>Total Inventories</b>	<b>3,074</b>	<b>-</b>	<b>2,289</b>

## 10. Property, Plant & Equipment

2018	Opening Value	Additions	Disposals	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$
Buildings and Grounds	138,714	-	-	(3,850)	134,864
Furniture and Equipment	48,021	13,123	-	(13,693)	47,451
Information and Communication	22,067	1,023	-	(13,464)	9,626
Leased Assets	22,671	20,619	-	(14,599)	28,691
Library Resources	8,780	7,700	(3,300)	(1,648)	11,532
Motor Vehicles	22,377	-	-	(5,891)	16,486
<b>Total</b>	<b>262,630</b>	<b>42,465</b>	<b>(3,300)</b>	<b>(53,146)</b>	<b>248,649</b>



2018	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
Buildings and Grounds	192,523	(57,660)	134,864
Furniture and Equipment	234,242	(186,791)	47,451
Information and Communication	124,542	(114,917)	9,626
Leased Assets	59,812	(31,121)	28,691
Library Resources	40,082	(28,549)	11,532
Motor Vehicles	42,522	(26,036)	16,486
<b>Total</b>	<b>693,724</b>	<b>(445,075)</b>	<b>248,649</b>

	Opening Balance (NBV)	Additions	Disposals	Depreciation	Total (NBV)
2017	\$	\$	\$	\$	\$
Furniture and Equipment	23,813	5,928	-	(4,439)	25,302
Other Equipment	26,727	6,426	-	(10,436)	22,718
Information and Communication Technology	22,575	14,672	-	(15,179)	22,068
Building Improvements - Crown	142,563	-	-	(3,849)	138,714
Motor Vehicles	30,881	-	-	(8,504)	22,377
Leased Assets	11,273	16,953	-	(5,555)	22,671
Library Resources	10,050	-	(16)	(1,254)	8,780
<b>Total</b>	<b>267,882</b>	<b>43,979</b>	<b>(16)</b>	<b>(49,216)</b>	<b>262,630</b>

2017	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
Buildings and Grounds	192,523	(53,809)	138,714
Furniture and Equipment	77,869	(52,567)	25,302
Other Equipment	143,249	(120,531)	22,718
Information and Communication	123,520	(101,452)	22,068
Leased Assets	39,193	(16,522)	22,671
Library Resources	51,878	(43,098)	8,780
Motor Vehicles	42,522	(20,145)	22,377
<b>Total</b>	<b>670,754</b>	<b>(408,124)</b>	<b>262,630</b>

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
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### 11. Accounts Payable

#### Accounts Payable

Operating Creditors	45,089	-	22,410
Accruals	3,980	-	3,860
Employee Entitlements - salaries	60,452	-	52,666
Employee Entitlements - Leave accrual	3,698	-	3,310
<b>Total Accounts Payable</b>	<b>113,219</b>	<b>-</b>	<b>82,246</b>

#### Accounts Payable

Payables for Exchange Transactions	113,219	-	82,246
<b>Total</b>	<b>113,219</b>	<b>-</b>	<b>82,246</b>

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
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### 12. Revenue Received in Advance

Fees Received in Advance	1,898	-	1,987
<b>Total Revenue Received in Advance</b>	<b>1,898</b>	<b>-</b>	<b>1,987</b>

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
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### 13. Provision for Cyclical Maintenance

Provision at Start of the Year	93,274	-	66,286
Increase/ (decrease) to Provision During the Year	(41,776)	-	-
Use of the Provision During the year	-	-	31,632
Provision at the End of the Year	51,498	-	97,918

**Total Provision**

Cyclical Maintenance - Current	28,098	-	46,060
Cyclical Maintenance - Term	23,400	-	51,858
<b>Total</b>	<b>51,498</b>	<b>-</b>	<b>97,918</b>

2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
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**14. Painting Contract Liability**

On 20 December 2017 the Board signed an agreement with Programmed Maintenance Services (NZ) Ltd for an agreed programme of work covering a seven year period, with a total value of \$118,300 plus indexation over that period. The programme provides for one exterior repaint of nominated areas with regular maintenance in the intervening years. The actual liability of the School is determined by the percentage of work completed by the contractor which has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of time value of money.

No painting had been performed as at 31 December 2018 therefore no liability exists as at that date.

2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
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**15. Finance Lease Liability**

The School has entered into a number of finance lease agreements for a photocopier, computers and other ICT equipment. Minimum lease payments payable:

No Later than One Year	15,889	-	11,735
Later than One Year and no Later than Five Years	14,020	-	8,927
Later than Five Years	-	-	-
<b>Total</b>	<b>29,909</b>	<b>-</b>	<b>20,662</b>

**16. Funds held for Capital Works Projects**

2018		Opening Balances	Receipts from MOE	Payments	BOT Contributions	Closing Balance
		\$	\$	\$	\$	\$
Special needs Project	Complete	(9,390)	9,390	0	0	0
Water mains Leak	In progress	6,235	1,178	(7,063)	0	349
Block B & D DQLS/ILE Upgrade	In progress	0	28,248	(8,623)	0	19,625
Roofing Replacement	In progress	0	29,712	(500)	0	29,212
Stormwater Remediation	In progress	0	21,734	(23,024)	0	(1,290)
<b>Total</b>		<b>(3,155)</b>	<b>90,261</b>	<b>(39,211)</b>	<b>0</b>	<b>47,896</b>

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
<b>Represented by:</b>			
Funds Held on Behalf of the Ministry of Education	49,186	-	6,235
Funds Due from the Ministry of Education	(1,290)	-	(9,390)
<b>Total Represented by:</b>	<b>47,896</b>	<b>-</b>	<b>(3,155)</b>

2017		Opening Balances	Receipts from MoE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balance
		\$	\$	\$		\$
Special Needs Project	in progress	187,621	-	197,011	-	(9,390)
Water Mains Leak	in progress	-	24,389	18,154	-	6,235
<b>Totals</b>		<b>187,621</b>	<b>24,389</b>	<b>215,165</b>	<b>-</b>	<b>(3,155)</b>

## 17. Funds for TLIP

Te Awa School is the lead School and holds funds on behalf of the Teacher Lead Innovation Project, a group of schools funded by the Ministry. the MOE reserves the right to recoup unspent funding.

	2018	2018	2017
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Funds held at beginning of the year	4,439		-
Funds received from Cluster Members			-
Funds Received from MOE	18,696		5,000
Funds Spent on Behalf of the Cluster	(11,096)		(561)
<b>Funds Held at Year End</b>	<b>12,038</b>	<b>-</b>	<b>4,439</b>

## 18. Funds Held on Behalf of the Friends of the School Group

Te Awa School holds funds on behalf of the Friends of the School

	2018	2018	2017
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Funds held at beginning of the year	6,911	6,911	9,497
Revenue			
Other Revenue			500
	-	-	500
Total funds available	6,911	6,911	9,997
Expenses			
Other Expenses	956		3,086
	956	-	3,086
Purchase of Assets	-	-	-
Funds Held at Year End	5,955	6,911	6,911

## 19. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

Timothy Van Zyl is the Principal, his wife Greta Van Zyl is employed as a teacher on normal employment terms.

## 20. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

					2018	2017
					Actual	Actual
					\$	\$
Board Members						
Remuneration					3,195	3,055
Full-time equivalent members					0.08	0.08
Leadership Team						
Remuneration					349,314	318,766
Full-time equivalent members					3	3
Total key management personnel remuneration					352,509	32,821
Total full-time equivalent personnel					3.08	3.08

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal						
The total value of remuneration paid or payable to the Principal was in the following bands:						

					2018	2017
					Actual	Actual
Salaries and Other Short-term Employee Benefits:					\$000	\$000
Salary and Other Payments					140 - 150	130 - 140
Benefits and Other Emoluments					2 - 3	0 - 0
Termination Benefits					-	-

Other Employees						
The number of other employees with remuneration greater than \$100,000 was in the following bands:						
				Remuneration	2018	2017
				\$000	FTE Number	FTE Number
				110 - 120	1.00	-
				100 - 110	-	-
					0.00	0.00
The disclosure for 'Other Employees' does not include remuneration of the Principal.						

## 21. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2018 Actual	2017 Actual
Total	-	-
Number of People	-	-

## 22. Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2018 (Contingent liabilities and assets at 31 December 2017: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited. The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed. To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

## 23. Commitments

### a) Capital Commitments

As at 31 December 2018 the Board has entered into contract agreements for capital works as follows:

a) \$282,482 contract for Block B & D DQLS/ILE Upgrade, which will be fully funded by the Ministry of Education. \$28,248 has been received of which \$8,623 has been spent on the project to date; and

(b) \$36,000 contract for Roofing Replacement, which will be fully funded by the Ministry. \$29,712 has been received of which \$500 has been spent on the project to date; and

(c) \$26,564 contract for Stormwater remediation, which will be fully funded by the Ministry. \$21,734 has been received and \$23,024 has been spent on the project to balance date.

(Capital commitments at 31 December 2017: \$6,235)

### b) Operating Commitments

As at 2018 the Board has entered into the following contracts:

As at 31 December 2018 the Board has entered into the following contracts:

(a) operating leases for HP desktops; this contract is an extension of a previously operating contract and no information has been provided as to when it expires.

(b) A seven year painting maintenance contract with Programmed Maintenance Services (NZ) Ltd for a total value (excluding indexation) of \$118,300 payable in seven annual installments of \$16,900. The first painting will be performed in 2019.

					2018	2017
					Actual	Actual
					\$	\$
No later than One Year					-	-
Later than One Year and No Later than Five Years					-	-
Later than Five Years					-	46,000
					-	46,000

## 24. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but "attempts" to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

## 25. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:



	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
<b>Cash and receivables</b>			
Cash and Cash Equivalents	293,087	-	142,247
Receivables	60,452	-	64,924
<b>Total Cash and receivables</b>	<b>353,539</b>	<b>-</b>	<b>207,171</b>

	2018	2018 BUDGET (UNAUDITED)	2017 ACTUAL
<b>Financial liabilities measured at amortised cost</b>			
Payables	113,219	-	82,246
Finance Leases	26,994	-	18,376
Painting Contract Liability	-	-	-
<b>Total Financial Liabilities Measured at Amortised Cost</b>	<b>140,213</b>	<b>-</b>	<b>100,622</b>

## 26. Breach of Law - Failure to meet statutory reporting deadline

The Board of Trustees did not comply with Section 87A of the Education Act, in that it did not submit its Annual Financial Statements for audit by 31 March 2019.

## 27. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

# Kiwisport Statement

**Te Awa School**

**For the year ended 31 December 2018**

Kiwisport is a government funding initiative to support student's participation in organised sport.

In 2018 Te Awa School received a total Kiwisport funding of \$2417.10 (excluding GST). The funding was spent on professional sports coaching for soccer, netball, rugby, and Kia O Rahi. The number of students who participated in professional sports coaching was 100%.

# Analysis of Variance

Te Awa School

For the year ended 31 December 2018